



# Road Ranger Safety Meeting

06/21/2023

---

Metric Engineering on behalf of FDOT District 2

# ROAD RANGER SAFETY/TRAINING MEETING AGENDA



## ROAD RANGER SAFETY MEETING AGENDA

June 21<sup>st</sup>, 2023

- |   |  |
|---|--|
| <b>1. FIRST COAST ROAD RANGERS PRESENTATION</b> | <b>Scott Christmas</b>                         |
| <b>2. FDOT ITS Operations</b>                   | <b>Dee Dee Crews</b>                           |
| <b>A. MOT General Discussion</b>                |  |
| <b>B. Safety</b>                                |  |
| <b>C. Procedural Errors</b>                     |  |
| <b>D. Road Ranger Operations Interaction</b>    |  |
| a. Communication                                |  |
| b. Dispatch                                     |  |
| c. Event Information                            |  |
| <b>E. Phone / Tablet Issues</b>                 |  |
| <b>F. Safe Tows</b>                             |  |
| <b>3. AVL</b>                                   | <b>Shelby Mullins/Dee Dee Crews</b>            |
| <b>A. Breaks/ Shift Changes</b>                 |  |
| <b>B. Inspections</b>                           |  |
| <b>4. RTMC SUPERVISOR CONCERNS</b>              | <b>Amanda Nichols</b>                          |
| <b>A. Radio Issues</b>                          |  |
| <b>5. ROAD RANGER OPERATOR QUESTIONS</b>        |  |
| <b>6. ACTION ITEMS</b>                          |  |
| <b>7. FINAL COMMENTS</b>                        | <b>FDOT/ 1<sup>st</sup> Coast Road Rangers</b> |

- Scotty welcomed everyone and began the meeting by introducing new employees
- Scotty went over the topics that will be covered
- Scotty went over the things to do before leaving the yard
  - Clean and wash the trucks inside and out
  - Check truck operations and all fluids
  - Make sure all tools are present
  - Double check personal hygiene
- Scotty went over F.S. 316.003 classifying road rangers as emergency vehicles
- Scotty discussed general safety while driving
  - Drive in the right lane, 5mph below the posted speed limit
  - Look 3 times before merging into traffic or changing lanes
  - Keep proper distance from the vehicle in front of you
  - Do not text and drive
- Scotty discussed things to do at an event
  - Do not slam on brakes or cut across traffic for an event. Go to next exit, turn around and come back
  - Do not use official turn arounds
  - Pull off the roadway to read messages or edit an event
  - Person in charge of an event is always the first person on scene
  - All stops must be called into TMC and have sign boards up
  - Stay in contact with TMC
  - Get all vehicle information
  - Deploy all 15 cones
- Scotty reminded road rangers to stay on route during shift. Do not stage or park waiting for an event
- Scotty went over procedural errors
- Scotty reminded road rangers of general safety
  - Always wear your seatbelt as it is the law

- Never follow a vehicle. Give TMC the vehicle information and then continue on route
- Scotty advised road rangers that hurricane season is officially here
  - Be prepared at home and have family prepared
  - Be prepared to work. Just because a hurricane isn't directly hitting us doesn't mean we won't work as people will travel through the district
  - Showed the official list of hurricane names for this season
- Scotty showed a diagram of how to properly turn in the median
- Scotty discussed break time and shift change notes
  - Limit breaks to 15 minutes
  - Do not take breaks during puring times of 6a-9a and 3p-7p unless it is an emergency
  - Limit shift changes to 15 minutes on the yard
- Scotty showed the flagged break times and shift changes
- Scotty went over MOT notes
  - All 15 cones get placed out on an event
  - Never turn your back to traffic
  - Try to put a barrier between yourself and oncoming traffic
  - Point your tires to the safest direction if your vehicle were to be hit
  - Never trust anyone but yourself
  - Never get in a hurry unless there is immediate threat to life
- Scotty showed good and bad MOT pictures
- Scotty reminded road rangers of general notes
  - always get fuel approval from TMC before giving fuel
  - 24/7 routes do not get overtime codes
  - Be short but factual on the radio
  - Do not accept any tips
  - Do not post on events or information on social media
- Scotty advised new cell phones will be coming soon

- Do not use cell phones for personal use
  - No streaming, texting or using the hotspot
- Scotty went over where to go to for help
- Scotty discussed some HR notes
  - Change of leave time
- Any issues with other vendors?
- Scotty concluded meeting

